

Contract Processing

Best Capital Funding requires the following from Brokers employing Contract Processors:

1. Notify Best Capital Funding of any loan file being processed under contract.
2. List Contract Processors, with name, NMLS ID, and cell phone number, on this form.
3. Maintain separate and unshared broker portal logins for each Contract Processor.
4. Add new Contract Processors to this list and notify Best Capital Funding as necessary.

Broker First & Last Name:	Broker Company Name:	NMLS ID:
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Please list any Contract Processors that your company is currently working with. Best Capital Funding requires that ContractProcessors maintain broker portal logins that are individual and separate from your own login, or the logins of your loanofficers, in-house processors, or other staff. Please provide a cell phone number for any Contract Processor listed below,as this is required for the two-factor authentication when accessing the Best Capital Funding broker portal.

Broker’s Contract Processor List:

Contract Processor Full Name:	Email:	Company:	NMLS ID:	Cell Phone:

Check below if all loan file processing is completed by internal employees of your company:

<input type="checkbox"/>	My company does not currently utilize Contract Processors. If this changes, I will notify Best Capital Funding immediately.
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Broker hereby agrees to keep this list current, and notify Best Capital Funding when any loan file is processed under contract.

Broker Signature

Date